



BRANT HALDIMAND NORFOLK
Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Accessibility Steering Committee
February 26, 2026 – 1:00 p.m.
Boardroom / Microsoft Teams**

Present: Rajini Nelson (Chair), Toni Poirier (Trustee), Amy Pimentel, Carlee Webb, Carlo Fortino, Dave Buist, Gianni Silvestri, Kevin McQuaid, Lisa Whelan, Nicole Swayze, Philip Kuckyt, Rachel Moreau, Rita Raposo, Sandra DeDominicis, Steven Docherty, Katherine Reddicliffe (Recording Secretary),

Regrets: April Taylor, Lou Citino, Morlaye Camara

1. Opening Business

1.1 Land Acknowledgement

The meeting was opened with a Land Acknowledgement led by Kevin McQuaid.

1.2 Opening Prayer

The meeting opening prayer was led by Kevin McQuaid.

1.3 Attendance

Informal roundtable committee introductions were made, their role on this committee and past responsibilities.

1.4 Approval of the Agenda of February 26, 2026

Moved by: Kevin McQuaid

Seconded by: Gianni Silvestri

THAT the Accessibility Steering Committee approves the Agenda of February 26, 2026

Carried

1.5 Approval of the Minutes – May 12, 2025

Moved by: Kevin McQuaid

Seconded by: Steven Docherty

THAT the Accessibility Steering Committee approves the Minutes of May 12, 2025

Carried

1.6 Additions to Agenda – NIL

2. Committee and Staff Updates

2.1 Review of the Multi-Year Integrated Accessibility Plan

The Committee was provided with the 2024–2029 Multi-Year Integrated Accessibility Plan.

Questions were raised regarding whether any updates or action items required further consideration from the Committee's perspective. No feedback was provided at the meeting. Committee members were asked to review the document independently and share any observations or areas of focus at a future meeting.



3. Compliance Reporting

3.1 2025 Accessibility Compliance Report

The 2025 submission is currently outstanding. The report will be updated and finalized shortly, and the completed submission will be added to the Committee's records.

4. Other Business

Website Review

The Committee was asked to review the website and identify any content that may require updates or modifications. Feedback from Committee members can be shared through the Teams channel or at the next meeting.

Committee Membership

Discussion took place regarding potential additions to Committee membership to support accessibility and related areas, including:

- Representation from the Communications Department
- Representation from Health & Safety Department
- Representation from secondary school administration (Principal/Vice Principal)

Additional input would be drawn when required from the Information Technology Department.

Facilities-Related Items

The following items were identified for further discussion at a future meeting:

- Updates to signage at Board facilities to reflect new logos, design standards, and formats.
- Consideration of elevator planning for two-storey schools where current or future students' needs may require access.
- Review and auditing of existing elevators.
- Consideration of a process for principals and vice-principals to formally identify and report elevator-related needs.

5. Future Meetings

- Tuesday, May 26, 2026 at 1:00 p.m.
- Tuesday, June 23, 2026 at 1:00 p.m.

6. Adjournment

Moved by: Lisa Whalen

Seconded by: Steven Docherty

THAT the Accessibility Steering Committee adjourns the meeting of February 26, 2026.

Carried

Next Meeting: Tuesday, May 26, 2026 – 1:00 p.m.